



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT  
Conejo Valley High School (CVUSD Board Room)  
1402 E. Janss Road, Thousand Oaks, CA 91362**

**BOARD OF EDUCATION REGULAR BOARD MEETING  
Tuesday, January 17, 2023**

**MINUTES**

**1. CLOSED SESSION**

**A. Comments – Public**

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:01 p.m. where the following item was discussed:

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Amendment to Settlement Agreement K-22/23**

Closed Session ended at 5:56 p.m.

**2. OPEN SESSION**

**A. Call the Meeting to Order**

Call to Order: President Gill called the meeting to order at 6:01 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and Student Board Trustee Gabby Lopez.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Jeanne Valentine, Assistant Superintendent, Human Resources; and Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

**B. Pledge of Allegiance**

**C. Announcements from Closed Session and Open Session Procedures**

President Gill announced that the following item was discussed in Closed Session:

**B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code §54956.9(d)(1), Amendment to Settlement Agreement K-22/23**

Trustee Gorback made the motion to approve, seconded by Trustee Powell. **Motion carried: 5-0.**

**D. Approval of the Agenda**

Trustee Goldberg made the motion to approve the amended agenda, pulling Agenda Item 4W for a separate vote, seconded by Trustee Sylvester. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

**E. Recognition – Newbury Park High School Boys and Girls Cross Country – Marmonte League and CIF Champions**

Principal Steve Lepire and Assistant Principal Michael Godfrey introduced the Newbury Park High Schools Boys and Girls Cross Country teams, who received their awards and congratulations from Board members and District administration along with the coaches, who were acknowledged for their success, hard work, and dedication.

**F. Reports from Student Reporters**

Century Academy – Abigail Vey subbed for Harry Esau  
Conejo Valley High School – Roselyn Gonzalez subbed for Aria Turner  
Newbury Park High School – Sophia Di Stefano  
Thousand Oaks High School – Andrew Schuberg  
Westlake High School – Sophia Kane

Students reported on: Spirit weeks and rallies; final exams; guest speakers; parent engagement; family and wellness workshops; college/career center activities; ASG and club events; visual and performing arts performances; Inclusive Schools Week and National Black History Month activities; future freshman preview nights; graduation and end of year activity planning; winter sports; fundraisers; elective fairs; school programs and college visits.

**G. Report from Conejo Schools Foundation (CSF)**

President Sue Wells and Executive Director Lana Clark provided an update on CSF, which included the Foundation’s 20<sup>th</sup> anniversary this fall, new growth and future goals, and updates on supports and initiatives including Cash 4 Conejo Classroom Teacher grants, Get Ahead Summer Program, Conejo Closet, All District Music Festival, District wellness centers, BreakThrough Student Assistant Program, McKinney Vento and Foster youth, various school programs, and the Unified Sports Program.

**H. Comments – Public**

President Gill announced that there were two (2) public comment requests submitted, and both speakers received three (3) minutes to speak.

### **I. Comments - Board of Education**

Board members provided comments.

### **J. Comments – Superintendent**

Dr. McLaughlin introduced Dr. Erin Roderick, new Director of Special Education for Preschool/Elementary, and provided comments. Dr. McLaughlin stated that he would speak with President Gill regarding a public speaker’s questions and follow up with a response, and asked Mr. Loo to follow up with a public speaker regarding the District’s potential interest in affiliating with their non-profit program.

## **3. ACTION ITEMS – GENERAL**

### **A. Board of Education – Approval of Scheduled Regular Board Meeting Dates for the Remainder of the 2022-2023 School Year and a Portion of the 2023-2024 School Year**

Trustee Goldberg made the motion to approve, seconded by Trustee Gorback. Board members provided comments of support for the revised Board meeting schedule, and Dr. McLaughlin confirmed that the District will continue to post Board agendas on the Friday before each Board meeting. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

### **B. Board of Education – Update and Consideration of School Board Member Assignments to Committees**

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. President Gill stated that the only structural change was the addition of a second Board representative to the District Wellness Committee. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

### **C. Student Services – Adoption of Resolution #22/23-06 in Support of National Black History Month**

Trustee Gorback made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

### **D. Instructional Services – Approval of Amendments to Board Policy 5125 – Student Records**

Trustee Goldberg made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

**E. Human Resources – Approval of Resolution #22/23-11: National School Counseling Week – February 6-10, 2023**

Trustee Gorbach made the motion to approve, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

**F. Human Resources – Declaration of Need for Fully Qualified Educators**

Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

**4. ACTION ITEMS – CONSENT**

President Gill stated that the Board would start the approval of the Consent Agenda by first addressing the following pulled agenda item:

**W. Business Services – Acceptance of Donations/Gifts**

Trustee Goldberg recused herself from the discussion and vote on this agenda item as it involves her former employer. Trustee Gorbach made the motion to approve, seconded by Trustee Sylvester. There was no Board discussion on this agenda item. **Motion carried: 4-0, with a recusal from Trustee Goldberg and a preferential “yes” vote from Student Trustee Lopez.**

Trustee Gorbach made a motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential “yes” vote from Student Trustee Lopez.**

**REMAINDER OF CONSENT AGENDA ITEMS:**

**A. Board of Education - Approval of Minutes and Agenda**

**B. Human Resources - Personnel Assignment Orders**

**C. Human Resources – Approval of Renewal Agreement Between the Conejo Valley Unified School District and California Southern University**

**D. Human Resources – Elimination of Board Policy 4112.24 – Teacher Qualifications Under the No Child Left Behind Act**

**E. Instructional Services – Approval of Contracts Under \$5,000**

**F. Instructional Services – Approval of Watercraft Field Trip – Newbury Park High School**

**G. Instructional Services – Approval of Contract Renewal – US Games dba BSN Sports**

**H. Instructional Services – Approval of Contract Renewal with CRPD – Acacia Magnet School**

**I. Instructional Services – Approval of Contract Renewal with CRPD – Fall 2022 Programming**

**J. Instructional Services – Approval of New Contract – Newsela – NPH**

**K. Instructional Services – Approval of New Contract – Triumph Protection Group**

- L. Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 1312.3 – Uniform Complaint Procedures**
- M. Instructional Services – Approval of Amendments to Board Policy 5145.13 – Immigration Enforcement**
- N. Instructional Services – Approval of New Contract with Lyricos Learning, LLC**
- O. Student Services – Approval of New Contract – John Tracy Center**
- P. Student Services – Approval of New Contract for Non-Public School Placement for Student #30-22/23**
- Q. Student Services – New Contract for Residential Treatment Center Placement for Student #30A-22/23**
- R. Student Services – Approval of Renewal Memorandum of Understanding Agreement (MOU) with California Association for Bilingual Education (CABE)**
- S. Student Services – Approval of Amendments to Board Policy 5146 – Married/Pregnant/Parenting Students**
- T. Business Services – Ratification of Purchase Order Report (POs under \$5,000)**
- U. Business Services – Approval of Purchase Order Report (POs exceeding \$5,000)**
- V. Business Services – Approval of Transfer of Funds – December 2022**
- X. Business Services – MEASURE I – Notices of Completion**
- Y. Business Services – Ratification of Warrants – December 2022**
- Z. Business Services – Ratification of Workers’ Compensation Claims (under \$50,000)**
- AA. Business Services – Approval of Quarterly Report on Williams Uniform Complaints**
- BB. Business Services – MEASURE I – Award of Contract – Outdoor Science Center – Cypress Elementary**
- CC. Business Services – Ratification of Addendums to the Self-Generation Incentive Program ER Battery Projects with Tesla, Inc.**
- DD. Business Services – Approval of Amendment No. 3 to the Carrier Agreement for Pupil Transportation Services (Athletic and Field Trips) with American Transportation Systems**
- EE. Business Services – Approval of Amendment No. 4 to the Carrier Agreement for Pupil Transportation Services (Home-To-School Transport) with American Transportation Systems**

## **5. INFORMATION/DISCUSSION ITEMS – GENERAL**

### **A. Presentation: Educational Technology**

Dr. Jayna Suter, Assistant Director of Educational Technology and Student Performance, and Technology Teachers on Special Assignment (TOSA) Mrs. Tammy Farhit and Ms. Haley Carroll presented information on the District’s Educational Technology program, including the District’s multi-tiered approach and alignment to LCAP goals; instructional framework and classroom management; data on classroom visits, technology support requests, virtual office hours and grade level/department support; and Technology TOSA program supports, lessons, activities, and professional learning sessions. The Educational Technology team answered questions from Board members regarding asynchronous professional learning participation and the continuance of Educational Technology TOSA positions.

**B. Business Services – MEASURE I: Mid-year Report by the Bond Oversight Committee – Mr. Drew Pletcher, Committee Chair**

Mr. Drew Pletcher, Committee Chair, presented the Measure I Mid-year Report, including information regarding the committee members, Measure I ballot language and background, bond issuance schedule and expenditures, cost savings strategies, and an overview of completed, upcoming, and ongoing projects. Mr. Pletcher and Dr. Hayek responded to questions from Board members regarding asphalt use and alternatives, playground updates and ADA accessibility, expansion of shade structures, TO Science Classroom modernization, bathroom stall door issues, Bond Committee discussion regarding the District audit, modernization of water fountains to hydration stations, classroom and facility inspections, and use of environmentally friendly measures related to maintenance equipment and landscaping.

**C. Student Services/Instructional Services – Approval of Amendments to Board Policy and Administrative Regulation 5141.52 – Suicide Prevention**

Mr. Loo provided background on the amendments as required by the Federal Program Monitoring (FPM) process and as recommended by Gamut. Mr. Loo responded to questions from Board members regarding updated training for staff, additions to the inclusive staff list, student input on policy language, clarification on suicide prevention resources for staff and professional development, at-risk student groups, and risk behavior protocols, and addressed requested changes and additions to existing verbiage. Dr. McLaughlin agreed that the requested verbiage changes and additions were appropriate and would be made prior to this agenda item returning for Board approval.

**D. Instructional Services – Approval of Amendments to Board Policy 6145 – Extra-Curricular and Co-Curricular Activities**

Mr. Loo provided background on the amendments as required by the Federal Program Monitoring (FPM) process and Gamut. Dr. McLaughlin clarified that amendments to this Board Policy should be placed on the Board Governance Calendar to be performed annually.

**E. Instructional Services – Approval of Amendments to Board Policy 9150 – Student Board Members**

Mr. Loo provided background on the amendments as recommended by Gamut and as drafted by the Student District Advisory Committee (SDAC). Trustee Lopez provided clarifications to Board member questions regarding student Board member term limits and the language related to term rotations/school site representation. The Board reached consensus to table this agenda item to allow SDAC time to review the changes recommended by the Board and revise the policy prior to Board approval at a later meeting. Dr. McLaughlin clarified that SDAC could call a special meeting to agendize this item to revise the language prior to SDAC's regularly scheduled meeting in February to expedite bringing the adjusted language back for Board approval. Trustee Lopez stated she would consider this option and discuss further with Mr. Mercer.

**F. Human Resources – Approval of Amendments to Administrative Regulation 4112.21 - Interns**

Mrs. Valentine provided background on the amendments as required by Gamut and responded to a Board member’s request to include separate language related to CVUSD student interns. Dr. McLaughlin stated that he would discuss the district’s current Communications Department student interns with Ms. Gold and follow up with the Board on necessary language adjustments.

**G. Human Resources – Approval of Amendments to Administrative Regulation 4112.22 – Staff Teaching English Learners**

Mrs. Valentine provided background on the amendments as required by Gamut. There was no Board discussion on this agenda item.

**6. ADJOURNMENT**

**A. Future Board Topics / Activities**

President Gill polled Board members to determine if the previous list of topics for future Board discussion should remain or be reconsidered. The Board reached consensus to keep the prior list of topics for discussion at future Board meetings and added the following topics:

- Update on Elementary Literacy – requested by Trustee Sylvester
- Information on Collaboration with Community Partners – requested by Trustee Sylvester
- Presentation on ELD Structure and Process – requested by Trustee Powell

**B. Adjournment**

President Gill adjourned the Open Session at 9:24 p.m. The next scheduled Board meeting will be Wednesday, February 1, 2023, 4:00 p.m. Discussion Session; 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

February 1, 2023

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Date



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Board Clerk

February 1, 2023

\_\_\_\_\_  
Date



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Superintendent

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<https://conejousd.org/Board-of-Education/Board-Meeting-Videos-Watch-Live>